

Trustees' Annual Report for the period

Period start date

Period end date

From

APRIL 2016

To

31 MARCH 2016

Section A

Reference and administration details

Charity name

THE DEBENHAM PROJECT (DEMENTIA - CARING FOR THE CARERS)

Other names charity is known by

Registered charity number (if any)

1133501

Charity's principal address

C/O 23 HIGH STREET	
DEBENHAM	
STOWMARKET, SUFFOLK	
Postcode	IP14 6QL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	L JACKSON	CHAIRMAN		
2	R W R COCKERTON	TREASURER		
3	DR P FIELDER	TRUSTEE		
4	M ROUSE	TRUSTEE		
5	MRS G SHACKLOCK	TRUSTEE		
6	R.BLACKWELL	TRUSTEE		
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

pe of adviser	Name	Address

ime of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document	TRUST DEED
How the charity is constituted	TRUST
Trustee selection methods	ELECTED BY EXISTING TRUSTEES

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Relationships with related organisations: The charity is committed to providing support services, information and advice, and referral to professional organisations. It does this by setting up services and activities which are managed and run by local volunteers but which seek to "draw in" the professional support capability of the local authorities, the NHS, and the major charities when appropriate. Many of our activities and services have, in previous years, been provided in collaboration with these organisations. Since the relationships with these organisations were not contractually defined, but based upon the principle of informally "working together" to the overall benefit of those who need support, due to the financial uncertainty and cutbacks in funding by the local authorities of key third sector organisations, they no longer exist. The charity has become dependent upon retired volunteers with relevant professional experience to try to fill the shortfall.

This is a major failure of the statutory health and social care sector, which will significantly limit the successful development and sustainability of this community-based dementia support charity (and more generally throughout the county). It presents a significant financial risk to the charity in as much as it needs to consider how to fund the essential one-to-one professional involvement that reduces and delays hospital admissions and/or permanent commitment to residential care.

Additionally, the joint NHS/Adult Care commissioners for Suffolk will be recommissioning their dementia care services during 2016/17 and have declared their wish to seek tenders for a peri-diagnosis service to provide locality based dementia support services. At this stage we have no idea

how this will affect the funding and work of the charity. However, we are taking steps to ensure that the project is fully consulted, included in any plans for the provision of support in our catchment, and that its independence is assured. However, the trustees are concerned that, should the commissioners choose a traditional third sector provider such as Alzheimers or Age UK, there will be a pressure to implement a top-down organisation rather than the much more flexible, person-centred and responsive bottom-up model that is central to the way The Debenham Project operates.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

TO RELIEVE THE NEEDS, AND TO PROMOTE AND PROTECT THE GOOD HEALTH OF PERSONS SUFFERING FROM DEMENTIA, AS WELL AS THEIR CARERS AND FAMILY, IN PARTICULAR BUT NOT EXCLUSIVELY, BY ASSISTING IN THE PROVISION OF SUPPORT, SERVICES, RESPITE AND GUIDANCE TO THE CARERS AND FAMILY OF SUCH PEOPLE. IT IS RECOGNISED THAT THIS OBJECT MAY BE FURTHERED BY EITHER GIVING SUPPORT OR SERVICES DIRECTLY TO THE CARERS, OR THOSE WITH DEMENTIA, OR JOINTLY IN DEBENHAM AND IN ITS IMMEDIATE NEIGHBOURHOOD.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Debenham Project was proposed in April 2009, publicly launched in October of that year, and granted charitable status in January 2010.

With regard to the guidance issued by the Charity Commission on public benefit, the charity/project has developed a unique community-based approach to the support of carers of those with symptoms of dementia, and those they care for. The wide range of services and activities (see below), created to help carers who are (or are close to) having to cope with the 24/7 care of a partner, father, mother, friend, or neighbour with dementia, have achieved viability and medium to longer-term sustainability.

The charity was asked to address the problems that dementia presents to our community and, especially, to those who care for someone with the illness. It did, in less than 18 months, provide a comprehensive range of services which were, and continue to be, second to none in Suffolk (and probably in the UK) in their breadth and focus on the individual in need of help. These now include:

The provision of information and advice, dementia awareness, social lunch clubs, fortnightly activities and social sessions, a fortnightly carers' club and info café, a weekly chair-based fit club, linking to respite care provision, support for those involved in diagnosis, emergency/respite carer cover, an small independent professional carers network, an informal transport network for medical appointments, relaxation therapy, reminiscence therapy, and a number of special events.

It has continued to develop its support according to the needs of family carers and those who they care for.

The charity has continued to maintain and further develop its activities and services. Full descriptions of these services can be found on the charity's website. They are staffed by volunteers but, at the same time, seeking to "draw in" when needed the best available professional support from the local authorities, the NHS, the charities, and other agencies. (However, please see our comments above regarding the impact of Suffolk County Council policies and procedures.) This has created a model that can be applied to other rural communities, and experience that can be shared with other groups who wish to do something similar.

Since its inception, the project has provided advice and guidance to various bodies, community groups and other organisations with regard to our approach and how others may learn from our experiences. Its unique approach is one which is common-sense in its localisation, and effective in its focus on the problem at a personal level.

It has also provided input to strategic discussions and reports concerning the problems that dementia presents to rural communities at county and national levels. As well as, publicising its research at national level, it has been invited to make presentations and participate at past and upcoming regional and national professional events e.g. "Normal and Informal - community based approaches to supporting interdependent caring" conference, Porthcawl, March 2016; "Primary Care & Public Health 2016" conference, Birmingham, May 2016. The project also organised (sponsored by NHS Suffolk and Suffolk County Council) a major symposium supported by presentations, etc by directors of NHS England – "If it is not good enough for my mother, it is not good enough", Debenham, June 2015.

From the unique standpoint of this community-based health and social care project, and its previous research, it continues to argue for a more cost effective approach to the care of all elderly and frail people in rural communities.

The already high profile at local, regional and national levels has been maintained through an increasing network of academic, government, and other professional contacts leading to the project being routinely quoted as an exemplar of good practice.

For a full description of the project visit:

www.the-debenham-project.org.uk

<http://www.the-debenham-project.org.uk/downloads/booklet/150601booklet.pdf>

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Grantmaking: Hitherto, the project has not made grants to individuals or organisations. The trustees have no plans to change this policy. However, the policy of providing its services free to participants, or at a nominal (subsidised) cost, will continue.

Volunteers: This is, primarily, a volunteer-based enterprise. However, it is recognised that volunteers cannot replace professional support staff in the charities, local authorities and NHS. It is our policy to collaborate with the key professional agencies in providing the best possible quality of support to carers and those they care for. (However, please note that the policies of the local authorities and CCGs have had a serious impact on the availability of third sector support for projects such as ours.) What the project is able to do is very much governed by the number and the motivation of the volunteers and, as such, the evolution of the project can only be in terms of cooperation and collaboration at a personal level. The project has received a tremendous amount of goodwill from the community and this is reflected in a very healthy volunteer base. There are currently a total of 113 volunteers. New volunteers are continually coming forward. It is the project's policy to have "a lot of volunteers who each do a little", rather than "a few who do it all".

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

This accounting period covers the activities of the charity from 1 April 2015 to 31 March 2016. It has been a period which has seen the project continue to evolve and grow, adding services and activities, and developing its reputation and influence in the field.

Highlights of the Year 2015 / 2016

Services:

Register of local professional support and domestic help was initiated.
Monthly "Way Back When" reminiscence therapy group started.
Sponsored a weekly "New Age Kurling" sessions initiated and run by ActiveLives.
"Confidential Telephone Helpline" closed in favour of Suffolk-wide service.
Project meets its target of an "afternoon a fortnight" level of support (i.e. 200 person sessions per month, c.f. Suffolk provision is circa an "afternoon per year").

Dementia Friendly Communities:

Debenham continues to be one of the UK's leading dementia friendly communities.
Publication of the third edition of "This is: The Debenham Project".
All High Street businesses display "Working to become Dementia Friendly" window stickers.
Dementia awareness presentations to years 10 and 11 Debenham High School students.
Student involvement/work placement in Carers Club and Info Café.

Funding:

Finances are still sound in terms of local contributions and donations.
Private donations and those made in memoriam were very important and gratefully received.
Financial engagement by the statutory authorities is a concern.

Working with Others:

Healthwatch – Representation on the Mental Health Focus Group.
Publicity and presentations across Suffolk and throughout the region.
Organised a major conference on the future for dementia support in Suffolk.
7 service users involved in CCG engagements to plan future services.
Collaboration with CCGs to audit the nature and availability of dementia services across Suffolk.

Volunteer and Service Statistics:

Volunteers continue to offer their time – 113 and still counting.
44 people give 2 or 3 hours on a regular basis, 24 on an occasional basis, and 45 who can be called on if required.
Cameo, Carers Club and Info Café (fortnightly), Fit Club (weekly), and 3 individual Lunch Clubs (monthly).
Overall, near to full capacity of over 200 person sessions per month.
Support to over 60% of families coping with dementia, plus others who are frail and elderly.

Research and Evaluation:

Proposal submitted to The Health Foundation for a pilot project to encourage other communities to set up volunteer-based dementia support.
Numerical evaluation of participation in our activities, services and groups.

Existing services: All the existing services have successfully provided support to family carers and those they care for as evidenced by the continued high level of participation.

New services: The project has been able to introduce the following:
"Way Back When" – this is a trial exploration of the value of a local support group based upon the value of reminiscence therapy in

Section D

Achievements and performance

stimulating and sharing long term memories.

"Register of local professional and domestic care services" – This provides a list of "known" individuals and organisations that are offering personal care and domestic support in the home.

Dementia Friendly Communities: The Debenham Project continues to be recognised as a leading "dementia friendly community" and, as such, continues to promote dementia awareness, and active support within the catchment. All local businesses support the project by displaying the "Dementia Friendly Communities" logo and promoting our collecting boxes in their premises. The project is also committed to encouraging other rural communities to be proactive in developing local dementia care. This has included sharing our understandings and experience with various regional and national groups (see above).

Recognition: The project continues to enjoy a positive profile, not only at the local/regional level, but also at national level. It has been routinely contacted as a leading example of community-based good practice in dementia support. It has proved difficult to respond to all requests to share our story and experiences but we have participated in two important engagements supporting Welsh government initiatives and will be giving a key presentation at a major national conference in Birmingham.

Funding: The project has established a sound core funding position through to Autumn 2018 and beyond. The 2015 /2016 expenditure of near £7,000 was kept within budget. However, our income was about £1,000 less than hoped for and required topping up from reserves. Whilst our reserves are significantly more than strictly essential to ensure the medium-term sustainability of the charity, the trustees remain concerned that, without the local authorities and the CCGs becoming committed to the on-going support of voluntary community-based dementia support organisations, long-term sustainability may be at risk.

Outreach: The project has given many presentations to other communities and groups with the aim of stimulating similar projects in other rural areas of Suffolk. It has also significantly contributed to the debate concerning the future of dementia care and support in the county through engagement / consultation exercises. We were especially pleased with attendance (circa 150) at, and feedback from, the one day conference organised and hosted by The Debenham Project. This county-wide event, entitled **"If it is not good enough for my mother, it is not good enough"**, aimed to highlight local initiatives in dementia support, and to press for a pro-active community-based services strategy. Professor Alistair Burns (The UK's Dementia "Tsar" and NHS England National Director for Dementia) and Professor John Young (NHS England National Director for the Frail Elderly) gave keynote presentations and contributions.

Research: The project has continued with its desire to participate in research aimed at improving the quality and availability of dementia support for those living with the impact of dementia on their lives – carers and those they care for. As indicated above, the project submitted a funding proposal to "The Health Foundation" for a project entitled **"Good Enough for Mother"**, to explore how to encourage local communities to take the lead and become actively involved in helping provide local dementia support i.e. "getting on and doing something". Unfortunately, it proved unsuccessful, partly due to over-subscription, but mainly due to a

Section D

Achievements and performance

desire for more clinically (academic/NHS) orientated contributions.

Overall: Broadly, the project has continued to successfully evolve, and it has achieved a position at the forefront in the provision of local care and support services for those whose lives are affected by dementia. It has maintained its philosophy of "getting on and doing something". The Debenham Project continues to be recognised as a model for "Caring in the Community" and the "Big Society" well beyond Suffolk and the Eastern Region.

Section E Financial review

Brief statement of the charity's policy on reserves

In earlier years The Debenham Project has used reserved funds for specific new projects i.e. disability facilities, research, and project development. However, in this accounting period, we have not sought "reserved" funding for "new" and "externally controlled" activities, and have concentrated on ensuring that we can continue to deliver and evolve our core objectives. The trustees are unanimous in the need to protect the sustainability of the project by seeking to maintain reserves sufficient to the cover core costs for a minimum of 2 years beyond the end of the next accounting period i.e to April 2018.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Funding: The charity has achieved a reasonably sound funding position based upon the distinction between "core funding", funding for "special projects", and "private donations".

Core Funding: To run and continue to develop the main services of the project has cost, averaged over the lifetime of the project, about £8,000 pa. The trustees believe this to be a reasonable budget figure which enables the project to both sustain its existing voluntary support services and activities, and also to develop the project for the medium and longer-term. In the initial years, funding was granted from local (district) authority sources (with a total grant of approximately £26,500). Since the inception of the project we have been fortunate to continue to receive significant charitable donations from organisations, individuals, and companies eg AXA insurance, Sports Relief and Comic Relief. We have also received a number of very significant donations made in memory of those whom we have supported. However, the Trustees continue to be concerned, in the general sense, that the local authorities and NHS are exceptionally reluctant to provide longer-term core funding to community projects such as this one, despite the fact that such projects are directly supporting the mission of adult care services and enabling them to reduce their costs of service provision. This reluctance also includes setting constraints on the funds endowed for dementia support and the elderly frail which are administered by Suffolk Community Foundation, and aimed at encouraging voluntary health and care projects.

Special Projects: The trustees are agreed that the priority for The Debenham Project is to provide the best local support and care that we can. They believe that, as a mature project, those activities and services that are already offered represent "the best we can do". "Special projects", "New Projects" and "Wider Engagements" must not conflict with this but must be shown to encourage improvement in local dementia support for carers and those with the illness. Therefore, in 2015/16 we have not sought funding for new services, preferring to focus on the sustainability on our existing activities together with some evolution within the current framework.

Private Donations: To date, the project has been very fortunate that it hasn't needed to set a high priority on fundraising. It has continued to receive a significant amount of unsolicited donations from individuals and local organisations in recognition of the value to the local community of the work of the project. Broadly, it is expected that a proportion of this money (£2,000) will be available for special

events, activities and expenditures which are in addition to the main core services.

Section F

Other optional information

Additional information is available on the project's website at www.the-debenham-project.org.uk.

A description of the history and achievements of the project entitled "This is: The Debenham Project" can be found at <http://www.the-debenham-project.org.uk/downloads/booklet/150601booklet.pdf>.

Additionally, the reader might like to access "Breaking the Mould" - <http://www.the-debenham-project.org.uk/downloads/articles/breakingthemould.pdf>.

The project's long term aims, and the concepts, ideas, and business model of "The Vision of Caring" can be found at: <http://www.the-debenham-project.org.uk/downloads/steeringdocs/A Vision of Caring rltse7.pdf>

Section G

Declaration

The trustees declare that they have approved the trustees' report above.


Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary,
Chair, etc)

Date

	
LYNDEN ASHBROOK JACKSON	
CHAIR	
14th November 2016	



THE DEBENHAM PROJECT		1133501		CC16a
Receipts and payments accounts				
For the period from	01-Apr-15	To	31-Mar-16	


Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations with gift aid	1,259	-	-	1,259	2,083
Other Donations	2,643	-	-	2,643	1,673
Gift aid received and recoverable from hmrc	508	-	-	508	521
Fit Club Contributions	572	-	-	572	714
Donations made in Memoriam (ex with gift aid)	760	-	-	760	1,556
Travel Donations	771	-	-	771	261
Fund raising activities	-	-	-	-	286
East of England COOP	127	-	-	127	-
Interest	8	-	-	8	90
Sub total (Gross income for AR)	6,648	-	-	6,648	7,184
A2 Asset and investment sales.					
(see table)	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	6,648	-	-	6,648	7,184
A3 Payments					
Printing and Stationery	236	-	-	236	197
Cameo Club	-	-	-	-	471
Postage	34	-	-	34	104
Project Management	642	-	-	642	573
Info Cafe Carers Club	1,265	-	-	1,265	1,302
Fitness Club	1,018	-	-	1,018	1,446
Refreshments	158	-	-	158	-
Food n friends	-	-	-	-	210
Insurances	1,723	-	-	1,723	1,727
Other	134	-	-	134	30
Telephone Line	654	-	-	654	812
Way Back When	8	-	-	8	-
Volunteer Travel Costs	484	-	-	484	360
Rent Dove Cottage	840	-	-	840	840
Computer equipment and software	509	-	-	509	441
Subscription	-	-	-	-	-
Sub total	7,705	-	-	7,705	8,312
A4 Asset and investment purchases.					
(see table)	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	7,705	-	-	7,705	8,312
Net of receipts/(payments)	(1,057)	-	-	(1,057)	(1,129)
A5 Transfers between funds	-	-	-	-	-
A6 Funds last year end	19,586	2,380	-	21,966	23,095
Funds this year end	18,529	2,380	-	20,909	21,966

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Total funds to nearest £	Last year to nearest £
B1 Cash funds					
	NATWEST DEPOSIT ACCOUNT	18,185	2,380	20,565	20,557
	NATWEST CURRENT ACCOUNT	1,881		1,881	3,523
	CASH IN HAND	100	-	100	100
		-	-	-	-
	Total cash funds	20,166	2,380	22,546	24,179
		Unrestricted funds to nearest £	Restricted funds to nearest £	Total funds to nearest £	Last year to nearest £
B2 Other monetary assets					
	EAST OF ENGLAND COOP BALANCE	127	-	127	-
	GIFT AID RECOVERABLE	1,173	-	1,173	666
	OUTSTANDING LODGEMENTS	204	-	204	563
		-	-	-	-
		-	-	-	-
	Total monetary assets	1,505	-	1,505	1,229
		Unrestricted funds to nearest £	Restricted funds to nearest £	Total funds to nearest £	Last year to nearest £
B3 Liabilities					
	UNPRESENTED CHEQUES	3,142	-	3,142	3,442
		-	-	-	-
		-	-	-	-
		-	-	-	-
	Total liabilities	3,142	-	3,142	3,442
Funds at year end		18,529	2,380	20,909	21,966

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	ROGER COMICATON	14/11/2016
Lyndra Jackson	LYNDRA JACKSON	14/11/2016

Notes to the receipts and payments accounts

Note 1 Accounting policy

1. These accounts have been prepared on a different basis from the statements prepared for the year ending 31 March 2015 because SORP 5 was withdrawn and replaced with SORP 2015 FRS 102. The new SORP is considerably more complex and it was considered by the Trustees that it would not be cost effective to produce such statements for a Charity with a total income below the Charity Commission filing threshold. It was decided to produce accounts using the receipts and payment option and exempt from the new SORP disclosure requirements. However, under SORP 5 the trustees elected to adopt the accruals basis of accounting and the accounts for 2015/16 are transition accounts showing Gift Recoverable as a debtor and this should stop once this amount has been collected and future Gift Aid receipts will be shown as income.

Note 2 Details of certain items of expenditure

2.1 Trustee expenses

Number of trustees who were paid expenses

Nature of the expenses

Total amount paid

2.2 Fees for examination or audit of the accounts

Please provide details of the amount paid for any statutory external scrutiny

Independent examiner's or auditors' fees for reporting

Other fees (for example: advice, consultancy, CCXX R1 accounts (SS))

This year	Last year
1	2
Expenses associated with running the Trust	Expenses associated with running the Trust
£2,974.24	£1,994.83

This year	Last year
£	£
-	-
-	-

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

THE DEBENHAM PROJECT (DEMENTIA - CARING FOR THE CARERS)

On accounts for the year
ended

31 MARCH 2016

Charity no
(if any)

1133501

Set out on pages

Pages 1 to 2

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent
examiner's statement

In connection with my examination, no matter has come to my attention ~~(other than that disclosed below*)~~

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met ; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

16/12/2016

Name:

CHARLES NICHOLAS RICHARDS

Relevant professional
qualification(s) or body
(if any):

CHARTERED FINANCIAL PLANNER

CHARTERED INSTITUTE OF INSURANCE

Address:

23 CHANCERY LANE DEBENHAM IP14 6RN

Section B	Disclosure
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Only complete if the examiner needs to highlight material problems.

**Give here brief details of
any items that the
examiner wishes to
disclose.**

Section E Financial review

Brief statement of the charity's policy on reserves

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Section F

Other optional information

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A description of the history and achievements of the project entitled "This is: The Debenham Project" can be found at <http://www.the-debenham-project.org.uk/downloads/booklet/150601booklet.pdf>.

Additionally, the reader might like to access "Breaking the Mould" - <http://www.the-debenham-project.org.uk/downloads/articles/breakingthemould.pdf>.

The project's long term aims, and the concepts, ideas, and business model of "The Vision of Caring" can be found at: <http://www.the-debenham-project.org.uk/downloads/steeringdocs/A Vision of Caring rltse7.pdf>

Section G

Declaration

The trustees declare that they have approved the trustees' report above.


Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary,
Chair, etc)

Date

	
LYNDEN ASHBROOK JACKSON	
CHAIR	
14th November 2016	



THE DEBENHAM PROJECT		1133501		CC16a
Receipts and payments accounts				
For the period from	01-Apr-15	To	31-Mar-16	


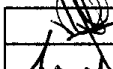
Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations with gift aid	1,259	-	-	1,259	2,083
Other Donations	2,643	-	-	2,643	1,673
Gift aid received and recoverable from hmrc	508	-	-	508	521
Fit Club Contributions	572	-	-	572	714
Donations made in Memoriam (ex with gift aid)	760	-	-	760	1,556
Travel Donations	771	-	-	771	261
Fund raising activities	-	-	-	-	286
East of England COOP	127	-	-	127	-
Interest	8	-	-	8	90
Sub total (Gross income for AR)	6,648	-	-	6,648	7,184
A2 Asset and investment sales.					
(see table)	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	6,648	-	-	6,648	7,184
A3 Payments					
Printing and Stationery	236	-	-	236	197
Cameo Club	-	-	-	-	471
Postage	34	-	-	34	104
Project Management	642	-	-	642	573
Info Cafe Carers Club	1,265	-	-	1,265	1,302
Fitness Club	1,018	-	-	1,018	1,446
Refreshments	158	-	-	158	-
Food n friends	-	-	-	-	210
Insurances	1,723	-	-	1,723	1,727
Other	134	-	-	134	30
Telephone Line	654	-	-	654	812
Way Back When	8	-	-	8	-
Volunteer Travel Costs	484	-	-	484	360
Rent Dove Cottage	840	-	-	840	840
Computer equipment and software	509	-	-	509	441
Subscription	-	-	-	-	-
Sub total	7,705	-	-	7,705	8,312
A4 Asset and investment purchases.					
(see table)	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	7,705	-	-	7,705	8,312
Net of receipts/(payments)	(1,057)	-	-	(1,057)	(1,129)
A5 Transfers between funds	-	-	-	-	-
A6 Funds last year end	19,586	2,380	-	21,966	23,095
Funds this year end	18,529	2,380	-	20,909	21,966

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Total funds to nearest £	Last year to nearest £
B1 Cash funds					
	NATWEST DEPOSIT ACCOUNT	18,185	2,380	20,565	20,557
	NATWEST CURRENT ACCOUNT	1,881		1,881	3,523
	CASH IN HAND	100	-	100	100
		-	-	-	-
	Total cash funds	20,166	2,380	22,546	24,179
		Unrestricted funds to nearest £	Restricted funds to nearest £	Total funds to nearest £	Last year to nearest £
B2 Other monetary assets					
	EAST OF ENGLAND COOP BALANCE	127	-	127	-
	GIFT AID RECOVERABLE	1,173	-	1,173	666
	OUTSTANDING LODGEMENTS	204	-	204	563
		-	-	-	-
		-	-	-	-
	Total monetary assets	1,505	-	1,505	1,229
		Unrestricted funds to nearest £	Restricted funds to nearest £	Total funds to nearest £	Last year to nearest £
B3 Liabilities					
	UNPRESENTED CHEQUES	3,142	-	3,142	3,442
		-	-	-	-
		-	-	-	-
		-	-	-	-
	Total liabilities	3,142	-	3,142	3,442
	Funds at year end	18,529	2,380	20,909	21,966

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	ROGER COMICATON	14/11/2016
	LYNDRA JACKSON	14/11/2016

Notes to the receipts and payments accounts

Note 1 Accounting policy

1. These accounts have been prepared on a different basis from the statements prepared for the year ending 31 March 2015 because SORP 5 was withdrawn and replaced with SORP 2015 FRS 102. The new SORP is considerably more complex and it was considered by the Trustees that it would not be cost effective to produce such statements for a Charity with a total income below the Charity Commission filing threshold. It was decided to produce accounts using the receipts and payment option and exempt from the new SORP disclosure requirements. However, under SORP 5 the trustees elected to adopt the accruals basis of accounting and the accounts for 2015/16 are transition accounts showing Gift Recoverable as a debtor and this should stop once this amount has been collected and future Gift Aid receipts will be shown as income.

Note 2 Details of certain items of expenditure

2.1 Trustee expenses

Number of trustees who were paid expenses

Nature of the expenses

Total amount paid

2.2 Fees for examination or audit of the accounts

Please provide details of the amount paid for any statutory external scrutiny

Independent examiner's or auditors' fees for reporting

Other fees (for example: advice, consultancy,

CCXX R1 accounts (SS)

This year	Last year
1	2
Expenses associated with running the Trust	Expenses associated with running the Trust
£2,974.24	£1,994.83

This year	Last year
£	£
-	-
-	-

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

THE DEBENHAM PROJECT (DEMENTIA - CARING FOR THE CARERS)

On accounts for the year
ended

31 MARCH 2016

Charity no
(if any)

1133501

Set out on pages

Pages 1 to 2

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

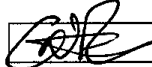
Independent
examiner's statement

In connection with my examination, no matter has come to my attention ~~(other than that disclosed below*)~~

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met ; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:



Date:

16/12/2016

Name:

CHARLES NICHOLAS RICHARDS

Relevant professional
qualification(s) or body
(if any):

CHARTERED FINANCIAL PLANNER

CHARTERED INSTITUTE OF INSURANCE

Address:

23 CHANCERY LANE DEBENHAM IP14 6RN

Section B**Disclosure**

Only complete if the examiner needs to highlight material problems.

**Give here brief details of
any items that the
examiner wishes to
disclose.**