

# Trustees' Annual Report for the period

**From** Period start date: 1 October 2009 **To** Period end date: 31 March 2011

## Section A Reference and administration details

**Charity name** THE DEBENHAM PROJECT (DEMENTIA - CARIING FOR THE CARERS)

**Other names charity is known by** NONE

**Registered charity number (if any)** 1133501

**Charity's principal address**  
 C/O 23 HIGH STREET  
 DEBENHAM  
 STOWMARKET, SUFFOLK  
**Postcode** IP14 6QL

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	L JACKSON	CHAIRMAN		
2	R W R COCKERTON	TREASURER		
3	DR P FIELDER	TRUSTEE		
4	M ROUSE	TRUSTEE	13 January 2010	
5	MRS G SHACKLOCK	TRUSTEE	13 April 2010	

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/A	

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
N/A		

**Name of chief executive or names of senior staff members (Optional information)**

N/A

**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document <i>(eg. trust deed, constitution)</i>	TRUST DEED
How the charity is constituted <i>(eg. trust, association, company)</i>	TRUST
Trustee selection methods <i>(eg. appointed by, elected by)</i>	ELECTED BY EXISTING TRUSTEES

**Additional governance issues (Optional information)**

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Relationships with related organisations: The charity is committed to providing support services, information and advice, and referral to professional organisations. It does this by setting up services and activities which are managed and run by local volunteers but which "draw in" the professional support capability of the local authorities, the NHS, and the major charities. All our activities and services are provided in collaboration with these organisations. The relationships with these organisations are not contractually defined but are based upon the principle of informally "working together" to the overall benefit of those who need support.

**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

TO RELIEVE THE NEEDS, AND TO PROMOTE AND PROTECT THE GOOD HEALTH OF PERSONS SUFFERING FROM DEMENTIA, AS WELL AS THEIR CARERS AND FAMILY, IN PARTICULAR BUT NOT EXCLUSIVELY, BY ASSISTING IN THE PROVISION OF SUPPORT, SERVICES, RESPITE AND GUIDANCE TO THE CARERS AND FAMILY OF SUCH PEOPLE. IT IS RECOGNISED THAT THIS OBJECT MAY BE FURTHERED BY EITHER GIVING SUPPORT OR SERVICES DIRECTLY TO THE CARERS, OR THOSE WITH DEMENTIA, OR JOINTLY IN DEBENHAM AND IN ITS IMMEDIATE NEIGHBOURHOOD

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

This accounting period covers the activities of the charity from its public launch in October 2009 to April 2011. Charitable status was granted in December 2009. It was the period in which The Debenham Project implemented its early objectives and matured into an on-going and successful community enterprise.

With regard to the guidance issued by the Charity Commission on public benefit, the charity/project has developed a unique community-based approach to the support of carers of those with symptoms of dementia, and those they care for. A wide range of services and activities (see below) have been put into place to help carers who are (or are close to) having to cope with the 24/7 care of a partner, father, mother, friend, neighbour with dementia.

Furthermore, it has laid the groundwork for a new approach to the care of the elderly frail within rural communities.

It has become recognised throughout Suffolk, Essex and beyond as an exemplar for community projects in the field of dementia support, and is beginning to be known at national levels for its innovative approach to the future needs of the elderly in the rural environment.

For a full description of the project visit:

[www.the-debenham-project.org.uk](http://www.the-debenham-project.org.uk)

<http://www.the-debenham-project.org.uk/downloads/leaflets/booklet.pdf>

**Additional details of objectives and activities (Optional information)**

This is, primarily, a volunteer-based enterprise. However, it is recognised that volunteers cannot replace professional support staff in the charities, local authorities and NHS. It is our policy to collaborate with the key professional agencies in providing the best possible quality of support to carers and those they care for. What the project can do is very much governed by the number and the motivation of the volunteers and, as such, the evolution of the project can only be in terms of cooperation and collaboration at a personal level.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

The charity was initially asked to address the problems that dementia presents to our community and, especially, those who care for someone with the illness. We have, in less than 18 months, provided a comprehensive range of services which are second to none in Suffolk (and probably in the UK) in their breadth and focus on the individual in need of help. These include:

An information and advice centre, monthly awareness and education sessions, three family-style lunch clubs, fortnightly activities and social sessions, a confidential telephone helpline, a fortnightly carers' club and info café, medication management support, linking to respite care provision, a monthly specialist memory clinic, and a number of special events.

We have done this using volunteers but, at the same time, "drawing in" the best available professional support from the local authorities, the NHS, the charities, and other agencies. This has created a model that can be applied to other rural communities, and experience that can be shared with other groups who wish to do something similar.

It has delivered a unique approach – one which is common-sense in its localisation, and effective in its focus on the problem at a personal level.

When we set out, we had no "anticipated outcomes" other than to help carers and those they care for, and to "make a difference". It was accepted that it would be "a slow process" to get carers to seek help and support, and to increase awareness of dementia throughout the local population. It seemed that if we could help just 20% or 30% of carers in some way "it would be well worth it". We believed that this translated to perhaps, 25 carers and cared-for becoming involved in the planned activities and services, with perhaps another 10 carers who only sought information and advice. The take up of the offer of emotional support, e.g.

through the telephone support line, was impossible to estimate.

We were concerned largely to “get on and do something” in the recognition that we would quickly know whether it was, or was not, of real benefit to our potential clients. Initially, we anticipated providing four services and one project activity.

1. A telephone helpline operating over weekend evenings.
2. An information help service based upon a website and a leaflet rack.
3. Monthly “Activities and Social” sessions based upon an existing regular social get-together.
4. A Lunch Club specifically orientated towards the support of carers of those with dementia.
5. A local publicity campaign to raise awareness in the community and encourage carers to seek support.

Within 6 months of our launch in October 2009 we had established the above services and our first lunch club had up to 8 guests, there were 10 or more people involved in the activities and social sessions, we had 13 volunteers manning the helpline, we had published 10 high quality leaflets specifically for carers, and there were a growing number of enquiry phone calls to the project. We were already close to our initial anticipated outcomes, and within a further 3 months we had exceeded them. We believe that we rapidly met our initial aspirations of providing a local source of help and services to carers, a local source of information and advice, and a local facility to link carers to the professionals that can help them.

We had set out to offer some (perhaps limited) voluntary support activities - see above - with the aim of “drawing in” essential professional skills as required. In fact, we found the local authorities, the NHS, and the major charities were very willing to help. We did not anticipate that what we would achieve would prove to be of such keen interest across the County and at National level. All indications are that The Debenham Project is unique throughout Suffolk and probably the U.K.

We did not expect (but tried to build upon) the above interest. As a result the project evolved and grew to deliver much more than what was envisioned in the beginning. For example:

The first local integrated NHS and social care clinic in rural Suffolk enabling full assessment, diagnosis, advice and support to be delivered in a local, familiar and friendly setting.

Three lunch clubs with a total membership of 25 carers and those they care for.

Activities and social sessions run fortnightly each with up to 10 participants.

A Monthly Carers’ Club which has between 10 and 20 carers / cared-for, and with a professional support worker to offer help and offer advice if required.

The project has been recognised as a pilot project and exemplar within the scope of Suffolk’s “Living Well with Dementia” strategy, and also as a successful community project.

## Section D

## Achievements and performance

The project won the Suffolk ACRE's Probert Trophy for community initiative and achievement. This is awarded annually for the best project throughout Suffolk.

We have been invited to give presentations at county and national level.

Over 80 local people have offered their help, 50 have given their time this past year, and 30 are regular volunteers.

There is a monthly Info Café – an opportunity for carers to get in contact with a charity support worker for advice and support, but mostly to come with the person they care for to enjoy a social get-together. Usually we have more than 12 attendees.

The information, advice and help centre/helpline has responded to requests from nearly 50% of our potential client base (100+ carers / cared-for).

There have been a number of groups wishing to "consult" with us about how to set up similar activities in other rural areas.

Almost twice as many leaflets (nineteen) have been designed to address the concerns of carers in simple and straightforward terms and have been published, all to full professional standards.

Broadly, the project has, by any measure, not only achieved the expressed wishes of that first meeting, but has evolved to show how a community project can take the lead and "break the mould" of how we should care for an ageing population. Currently, we believe that we have provided a range of local dementia related activities and services which are second to none in the county and, probably, across the rural counties of the UK. We have created a model for community-led and managed support for family carers and those they care for. We have shown that a community project can successfully "draw in", and integrate with, the professional service providers and other agencies in order to offer a person-centred friendly approach to social and health care.

Set against the initial ideas for the project, and the desire to provide some support for carers of those with dementia, the achievements have been well beyond what we originally thought possible. Furthermore the development of the project has been much faster than expected.

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

At this stage no reserving has been necessary but as funding is received for specific projects or restrictions to its use then appropriate reserves will be established

**Details of any funds materially in deficit**

None

## Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity has achieved a strong initial funding position based upon the distinction between "core funding", funding for "special projects", and "private donations".

**Core Funding:** To run and continue to develop the main services of the project requires a funding of about £8,500 pa. This has been granted from local authority sources and (with a total grant of approximately £26,500 thus far) the project is probably secure in this respect through to October 2013.

**Special Projects:** The project is investing in project infrastructure (eg improving the usability, facilities, and disability access of the premises that are used for our activities) and in setting aside (contributory) funds from our core funds to explore future new services eg a local professional carer network. We are seeking (primary) grants from public and charitable sources for these projects

**Private Donations:** In addition, although the project has not yet planned an organised fund-raising programme, it has received a significant amount of unsolicited donations from individuals and local organisations in recognition of the value to the local community of the work of the project. Broadly, it is expected that this money will be used for special events, activities and expenditures which are in addition to the main core services.

## Section F Other optional information

Additional information is available on the project's website at [www.the-debenham-project.org.uk](http://www.the-debenham-project.org.uk).


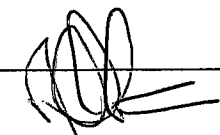
A description of the history and achievements of the project entitled "This is: The Debenham Project" can be found at <http://www.the-debenham-project.org.uk/downloads/leaflets/booklet.pdf>.

Additionally, the reader might like to access "Breaking the Mould" - <http://www.the-debenham-project.org.uk/downloads/articles/breakingthemould.pdf>.

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Lynden Ashbrooke Jackson	ROGER WILLIAM RHYE CO-ORDINATOR
Position (eg Secretary, Chair, etc)	Chairman	TREASURER / SECRETARY
Date	13 <sup>th</sup> January 2012	



# Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
THE DEBENHAM PROJECT (DEMENTIA - CARIING FOR THE CARERS)

On accounts for the year  
ended

31 March 2011

Charity no  
(if any)

1133501

Set out on pages

ONE TO NINE OFCCIX

(remember to include the page numbers of additional sheets)

Respective  
responsibilities of  
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and
- to state whether particular matters have come to my attention.

Basis of independent  
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent  
examiner's statement

In connection with my examination, no matter has come to my attention ~~(other than that disclosed below\*)~~

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 41 of the 1993 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met ; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

28/1/12

Name:

COLIN ROWAN EDULEY

Relevant professional  
qualification(s) or body  
(if any):

Address:

MOORES GREEN KARM, WETHERINGSETT, IP14 5PX

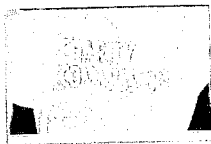



**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.



THE DEBENHAM PROJECT			Charity No (if any)	1133501	CC17a
Annual accounts for the period					
Period start date	01-Oct-09	To	Period end date	31-Mar-11	

## Section A Statement of financial activities

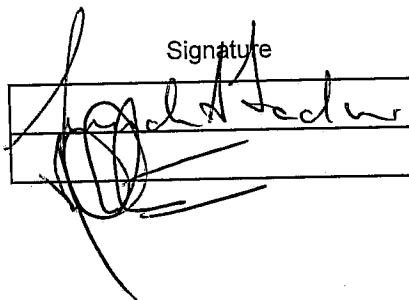
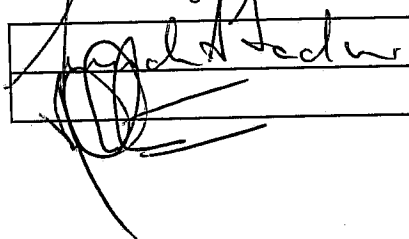
Recommended categories by activity	Details of own analysis	Note	Restricted			Total this year £	Total last year £
			Unrestricted funds £	income funds £	Endowment funds £		
			F01	F02	F03	F04	F05
<b>Incoming resources (Note 3)</b>							
Incoming resources from generated funds			-	-	-	-	-
Voluntary income		S01	30,437	-	-	30,437	-
Activities for generating funds		S02	885	-	-	885	-
Investment income		S03	57	-	-	57	-
Incoming resources from charitable activities		S04	-	-	-	-	-
Other incoming resources		S05	-	-	-	-	-
<b>Total incoming resources</b>		S06	<b>31,378</b>	<b>-</b>	<b>-</b>	<b>31,378</b>	<b>-</b>
<b>Resources expended (Notes 4-8)</b>							
Costs of Generating Funds			-	-	-	-	-
Costs of generating voluntary income		S07	-	-	-	-	-
Fundraising trading costs		S08	-	-	-	-	-
Investment management costs		S09	-	-	-	-	-
Charitable activities		S10	8,249	-	-	8,249	-
Governance costs		S11	-	-	-	-	-
Other resources expended		S12	-	-	-	-	-
<b>Total resources expended</b>		S13	<b>8,249</b>	<b>-</b>	<b>-</b>	<b>8,249</b>	<b>-</b>
<b>Net incoming/(outgoing) resources before transfers</b>		S14	<b>23,129</b>	<b>-</b>	<b>-</b>	<b>23,129</b>	<b>-</b>
<b>Gross transfers between funds</b>		S15	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net incoming/(outgoing) resources before other recognised gains/(losses)</b>		S16	<b>23,129</b>	<b>-</b>	<b>-</b>	<b>23,129</b>	<b>-</b>
<b>Other recognised gains/(losses)</b>							
Gains and losses on revaluation of fixed assets for the charity's own use		S17	-	-	-	-	-
Gains and losses on investment assets		S18	-	-	-	-	-
<b>Net movement in funds</b>		S19	<b>23,129</b>	<b>-</b>	<b>-</b>	<b>23,129</b>	<b>-</b>
<b>Total funds brought forward</b>		S20	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total funds carried forward</b>		S21	<b>23,129</b>	<b>-</b>	<b>-</b>	<b>23,129</b>	<b>-</b>

# Section B

# Balance sheet

	Note	Restricted			Total this year £	Total last year £
		Unrestricted funds	income funds	Endowment funds		
		£	£	£		
		F01	F02	F03	F04	F05
<b>Fixed assets</b>						
Tangible assets (Note 9)	B01	-	-	-	-	-
	B02	-	-	-	-	-
Investments (Note 10)	B03	-	-	-	-	-
<b>Total fixed assets</b>	B04	-	-	-	-	-
<b>Current assets</b>						
Stock and work in progress	B05	-	-	-	-	-
Debtors (Note 11)	B06	239	-	-	239	-
(Short term) investments	B07	-	-	-	-	-
Cash at bank and in hand	B08	23,540	-	-	23,540	-
<b>Total current assets</b>	B09	23,778	-	-	23,778	-
<b>Creditors: amounts falling due within one year</b> (Note 12)	B10	649	-	-	649	-
<b>Net current assets/(liabilities)</b>	B11	23,129	-	-	23,129	-
<b>Total assets less current liabilities</b>	B12	23,129	-	-	23,129	-
<b>Creditors: amounts falling due after one year</b> (Note 12)	B13	-	-	-	-	-
<b>Provisions for liabilities and charges</b>	B14	-	-	-	-	-
<b>Net assets</b>	B15	23,129	-	-	23,129	-
<b>Funds of the Charity</b>						
Unrestricted funds	B16	23,129			23,129	-
	B17	-			-	-
Restricted income funds (Note 13)	B18		-		-	-
Endowment funds (Note 13)	B19			-	-	-
<b>Total funds</b>	B20	23,129	-	-	23,129	-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	LYNDEN A. JACKSON	13 Jan 2012
	ROSEMARY JACKSON	

## Section C

## Notes to the accounts

### Note 1 Basis of preparation

*This section should be completed by all charities.*

#### 1.1 Basis of accounting

These accounts have been prepared on the basis of historic cost (except that investments are shown at market value) in accordance with:

- Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005);
- and with Accounting Standards;
- and with the Charities Act 1993.

**Note 2 Accounting policies**

*This standard list of accounting policies has been applied by the charity except for those deleted. Where a different or additional policy has been adopted then this is detailed in the box below.*

**INCOMING RESOURCES**

<b>Recognition of incoming resources</b>	These are included in the Statement of Financial Activities (SoFA) when: <ul style="list-style-type: none"> <li>• the charity becomes entitled to the resources;</li> <li>• the trustees are virtually certain they will receive the resources; and</li> <li>• the monetary value can be measured with sufficient reliability.</li> </ul>
<b>Incoming resources with related expenditure</b>	Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.
<b>Grants and donations</b>	Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.
<b>Tax reclaims on donations and gifts</b>	Incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate.
<b>Contractual income and performance related grants</b>	This is only included in the SoFA once the related goods or services have been delivered.
<b>Gifts in kind</b>	Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised.  Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity.  Gifts in kind for use by the charity are included in the SoFA as incoming resources when receivable.
<b>Donated services and facilities</b>	These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.
<b>Volunteer help</b>	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.
<b>Investment income</b>	This is included in the accounts when receivable.
<b>Investment gains and losses</b>	This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

**EXPENDITURE AND LIABILITIES**

<b>Liability recognition</b>	Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.
<b>Governance costs</b>	Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.
<b>Grants with performance conditions</b>	Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.
<b>Grants payable without performance conditions</b>	These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity.
<b>Support Costs</b>	Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

**ASSETS**

<b>Tangible fixed assets for use by charity</b>	These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or a reasonable value on receipt.
<b>Investments</b>	Investments quoted on a recognised stock exchange are valued at market value at the year end. Other investment assets are included at trustees' best estimate of market value.
<b>Stocks and work in progress</b>	These are valued at the lower of cost or market value.

## Note 3 Analysis of incoming resources

Incoming resources may be further analysed if this would help the reader of the accounts.

	Analysis	This year £	Last year £
Voluntary income	Donations	28,985	-
	Fee	500	-
	Gift Aid recoverable from HMRC	952	-
		-	-
	<b>Total</b>	<b>30,437</b>	<b>-</b>
Activities for generating funds	Fund raising activities	885	-
		-	-
		-	-
		-	-
	<b>Total</b>	<b>885</b>	<b>-</b>
Investment income	Bank interest	57	-
		-	-
		-	-
		-	-
	<b>Total</b>	<b>57</b>	<b>-</b>
Incoming resources from charitable activities		-	-
		-	-
		-	-
		-	-
	<b>Total</b>	<b>-</b>	<b>-</b>

**Note 4 Analysis of resources expended**

Resources expended may be further analysed if this would help the reader of the accounts.

	Analysis	This year £	Last year £
Costs of generating voluntary income		-	-
		-	-
		-	-
		-	-
	<b>Total</b>	-	-
Fundraising trading costs		-	-
		-	-
		-	-
		-	-
	<b>Total</b>	-	-
Investment management costs		-	-
		-	-
	<b>Total</b>	-	-
Charitable activities	Telephone line rental	713	-
	Printing and Stationery	2,655	-
	Activity equipment	347	-
	Computer software	282	-
	Insurances	1,659	-
	Postage	171	-
	Dove Cottage refurbishment expenditure	1,021	-
	Display stands	327	-
	Entertaining & refreshment expenses	308	-
	Travel expenses	652	-
	SAVO subscription	20	-
	Other	93	-
<b>Total</b>	8,249	-	
Governance costs		-	-
		-	-
	<b>Total</b>	-	-

**Note 5 Support Costs**

Please complete this note if the charity has analysed its expenses using activity categories and has support costs.

Support cost type	Fundraising activity £	Charitable Activity £	Governance Activity £	Total Cost £
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
<b>Total</b>	-	-	-	-

**Note 6 Details of certain items of expenditure****6.1 Trustee expenses**

Please provide details of the amount of any payment or reimbursement of out-of-pocket expenses made to trustees or to third parties for expenses incurred by trustees. If no expenses were paid, please enter 'None' in the appropriate box(es).

Number of trustees who were paid expenses

Nature of the expenses

Total amount paid

This year	Last year
£	£

**6.2 Fees for examination or audit of the accounts**

Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner or auditor. If nothing was paid please enter NONE in the appropriate box(es).

Independent examiner's or auditors' fees for reporting on the accounts

Other fees (for example: advice, consultancy, accountancy services) paid to the independent examiner or auditor

This year £	Last year £



**Note 11 Debtors and prepayments**

Please complete this note if the charity has any debtors or prepayments.

## Analysis of debtors

Trade debtors  
 Amounts due from subsidiary and associated undertakings  
 Other debtors  
 Prepayments and accrued income

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
	-	-	-	-
	-	-	-	-
	633	-	-	-
	-	-	-	-
<b>Total</b>	<b>633</b>	<b>-</b>	<b>-</b>	<b>-</b>

**Note 12 Creditors and accruals**

Please complete this note if the charity has any creditors or accruals.

## 12.1 Analysis of creditors

Loans and overdrafts  
 Trade creditors  
 Amounts due to subsidiary and associated undertakings  
 Other creditors  
 Accruals and deferred income

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
	-	-	-	-
	-	-	-	-
	-	-	-	-
	649	-	-	-
	-	-	-	-
<b>Total</b>	<b>649</b>	<b>-</b>	<b>-</b>	<b>-</b>

**12.2 Security over assets**

If any loan, overdraft or other creditor holds a charge or other security over any assets of the charity please provide details.

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**Note 14****Transactions with related parties**

If the charity has any transactions with related parties (other than the trustee expenses explained in note 6) details of such transactions should be provided in this note. If there are no transactions to report, please enter "None" in the relevant boxes.

**14.1 Remuneration and benefits**

Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee or other related parties by the charity or any institution or company connected with it.

Name of trustee or connected party	Legal authority (eg order, governing document)	Amounts paid or benefit value	
		This year £	Last year £
		None	

**14.2 Loans**

Please give details of and amounts owing to or from the charity's trustees or other related parties by the charity at the year end.

	Name of trustee or connected party	Legal authority	Amount owing	
			This year £	Last year £
Due to trustees and related parties			None	
Due from trustees and related parties				

**14.3 Other transaction(s) with trustees or related parties**

Please give details of any transaction undertaken by (or on behalf of) the charity in which a trustee or related party has a material interest.

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	This year £	Last year £
			None	