



## Trustees' Annual Report for the period

Period start date

Period end date

From 1 APRIL 2012 To 31 MARCH 2013

### Section A Reference and administration details

Charity name THE DEBENHAM PROJECT (DEMENTIA - CARIING FOR THE CARERS)

Other names charity is known by

Registered charity number (if any) 1133501

Charity's principal address C/O 23 HIGH STREET  
DEBENHAM  
STOWMARKET, SUFFOLK  
Postcode IP14 6QL

#### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	L JACKSON	CHAIRMAN		
2	R W R COCKERTON	TREASURER		
3	DR P FIELDER	TRUSTEE		
4	M ROUSE	TRUSTEE		
5	MRS G SHACKLOCK	TRUSTEE		
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

#### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	TRUST DEED
How the charity is constituted (eg. trust, association, company)	TRUST
Trustee selection methods (eg. appointed by, elected by)	ELECTED BY EXISTING TRUSTEES

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Relationships with related organisations: The charity is committed to providing support services, information and advice, and referral to professional organisations. It does this by setting up services and activities which are managed and run by local volunteers but which "draw in" the professional support capability of the local authorities, the NHS, and the major charities. Many of our activities and services are provided in collaboration with these organisations. The relationships with these organisations are not contractually defined but are based upon the principle of informally "working together" to the overall benefit of those who need support.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

TO RELIEVE THE NEEDS, AND TO PROMOTE AND PROTECT THE GOOD HEALTH OF PERSONS SUFFERING FROM DEMENTIA, AS WELL AS THEIR CARERS AND FAMILY, IN PARTICULAR BUT NOT EXCLUSIVELY, BY ASSISTING IN THE PROVISION OF SUPPORT, SERVICES, RESPITE AND GUIDANCE TO THE CARERS AND FAMILY OF SUCH PEOPLE. IT IS RECOGNISED THAT THIS OBJECT MAY BE FURTHERED BY EITHER GIVING SUPPORT OR SERVICES DIRECTLY TO THE CARERS, OR THOSE WITH DEMENTIA, OR JOINTLY IN DEBENHAM AND IN ITS IMMEDIATE NEIGHBOURHOOD.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The Debenham Project was proposed in April 2009, publicly launched in October of that year and granted charitable status in January 2010.

With regard to the guidance issued by the Charity Commission on public benefit, the charity/project has developed a unique community-based approach to the support of carers of those with symptoms of dementia, and those they care for. The wide range of services and activities (see below), created to help carers who are (or are close to) having to cope with the 24/7 care of a partner, father, mother, friend, or neighbour with dementia, have achieved viability and long-term sustainability.

The charity was asked to address the problems that dementia presents to our community and, especially, those who care for someone with the illness. It did, in less than 18 months, provide a comprehensive range of services which were, and continue to be, second to none in Suffolk (and probably in the UK) in their breadth and focus on the individual in need of help. These included:

An information and advice centre, dementia awareness and education sessions, social lunch clubs, fortnightly activities and social sessions, a confidential telephone helpline, a fortnightly carers' club and info café, a weekly chair-based fit club, medication management support, linking to respite care provision, a monthly specialist memory clinic, and a number of special events.

The charity is committed to maintaining and further developing its activities and services. Full descriptions of these services can be found on the charity's website. They are staffed by volunteers but, at the same time, "drawing in" the best available professional support from the local authorities, the NHS, the charities, and other agencies. This has created a model that can be applied to other rural communities, and experience that can be shared with other groups who wish to do something similar.

Since its inception, the project has provided advice and guidance to various bodies, community groups and other organisations with regard to our approach and how others may learn from our experiences. Its unique approach is one which is common-sense in its localisation, and effective in its focus on the problem at a personal level.

It has also provided input to strategic discussions and reports concerning the problems that dementia presents to rural communities at county and national levels.

From the unique standpoint of this community-based health and social care project, it is also researching and developing long term plans to demonstrate a new and more cost effective approach to the care of all elderly and frail people in rural communities.

Significant efforts have been made to develop the already high local profile at regional and national levels.

For a full description of the project visit:

[www.the-debenham-project.org.uk](http://www.the-debenham-project.org.uk)

<http://www.the-debenham-project.org.uk/downloads/leaflets/booklet.pdf>

#### Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

This is, primarily, a volunteer-based enterprise. However, it is recognised that volunteers cannot replace professional support staff in the charities, local authorities and NHS. It is our policy to collaborate with the key professional agencies in providing the best possible quality of support to carers and those they care for. What the project is able to do is very much governed by the number and the motivation of the volunteers and, as such, the evolution of the project can only be in terms of cooperation and collaboration at a personal level. The project has received a tremendous amount of goodwill from the community and this is reflected in a very healthy volunteer base. There are over 100 people who have offered their support, over 70 of whom who have already provided some actual help in one form or another and about 40 who give 2 or 3 hours on a regular basis. New volunteers are continually coming forward. It is the project's policy to have "a lot of volunteers who each do a little", rather than "a few who do it all".

## Section D

## Achievements and performance

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

This accounting period covers the activities of the charity from April 2012 to April 2013. It has been a period which has seen the project continue to evolve and grow, adding services and activities, and developing its reputation and influence in the field.

Funding has been obtained for specific areas of investment / work planned for this and the coming period.

Existing services: All the above services have continued to successfully provide support to family carers and those they care for with one exception. The (1 year trial) of a monthly specialist clinic, although demonstrating clear benefits to the patient and their carer in the diagnostic process, was not continued due to increased demand for clinical support in the urban communities leading to reduced availability of the consultant and CPN to support the trial.

Growth and statistical measures of success: The year (2012/2013) has again been one of development for project. In October 2012 the project produced a report (<http://www.the-debenham-project.org.uk/downloads/articles/2013/121012progressreport.pdf>) documenting its achievements over the first three years of its life. The project now delivers approximately 175 person sessions per month with between 70+ family carers, cared-for, and others participating regularly in activities. The rough average for the numbers participating in individual sessions is between 15 and 20. The project has provided some level of support, ranging from information and advice through to active regular participation to over 60% of the estimated numbers of families caring for someone with symptoms of dementia. This is thought to be well in excess of any expectations when measured against, for example national diagnosis rates (circa 40% in England).

New services and initiatives: The project is committed to understanding the difficulties that family carers (and the elderly-frail) face, and then seeking to help as much as possible. One important area lies in the provision of professional domiciliary care. The current agencies find it difficult to provide reliable quality care in rural areas. A new initiative called "The Carers Co-op" has been developed to create a network of local self-employed carers. It is believed that this new concept will offer a significant longer-term improvement in the quality and accessibility of personal care in the area. Alongside this, an emergency respite service - "Debenham on Call" - has been created to offer specially trained volunteer carers who can stand in for the family carer in the event of an emergency, the need to attend an important appointment, or simply to provide a few hours of respite.

Awareness: The local profile of the project and the awareness of both, the concerns associated with dementia, and the help that the project can provide, has increased to the point that it is routinely contacted for help and advice. All the local professionals - GPs, Adult Care, Dementia Advisor Service, support workers, etc. refer clients in our postcode areas directly to the project. Dementia awareness courses - general and specialised - were provided in January/February to increase the skills and understanding of our volunteers.

Dementia Friendly Communities: As, probably, the leading rural community-based support project in the UK, "The Debenham Project" has provided input to "The Prime Minister's Challenge on Dementia" in its work to encourage communities to become more dementia friendly. Debenham has become one of the earliest adopters in the scheme - the

first rural dementia friendly community in the UK as measured by the proposed standards.

Recognition: The Rowntree Foundation identified the Debenham Project (as one of six projects of interest across the UK) as a unique example of "a community in action" for its research "Widening Choices for Older People with High Support Needs". The research was previously entitled "Not a One-Way Street" and was exploring mutuality and reciprocity in communities i.e. The Big Society in operation. An independent case study

<http://www.the-debenham-project.org.uk/downloads/articles/2012/121106report.pdf> for inclusion in the overall report was conducted in April 2012 and published in January 2013. The project has also been asked to give presentations to a number of county, regional, and national meetings.

Funding: The project has established a sound core funding position through to Autumn 2014 and beyond.

Outreach: The project has been asked to give a number of presentations to other communities and groups with the aim of stimulating similar projects in other rural areas of Suffolk.

Research: It is an aim of the project to encourage family carers and those they care for to seek help and diagnosis earlier. However, there are many psychological and social concerns that often delay engagement with the health and social care agencies until a crisis occurs. A 12 month research project was started in July 2012 to comprehensively survey the experiences and perceptions of those known to the project who are family carers, volunteers, professional supporter workers, and other "interested parties". This is a unique project in which the "impact of dementia" throughout a single representative community will be captured.

Development of long term plans: It is the long term aim of the project that elderly frail residents in and around Debenham should be able to remain within their community no matter their degree of frailty and receive the quality of care that they deserve. The unique "Vision of Caring" which was developed in the previous period has been revised and has attracted a wide spectrum of interest.

Broadly, the project has continued to successfully evolve and has achieved a position at the forefront in the provision of local care and support services for those whose lives are affected by dementia. It has maintained its philosophy of "getting on and doing something". The Debenham Project is rapidly becoming recognised as a model for "Caring in the Community" and the "Big Society".



## Section E Financial review

### Brief statement of the charity's policy on reserves

The project has reserved the funds which have been received for specific projects i.e. disability facilities and research. It also set aside money from its Suffolk Foundation award together with £5,000 from its core funds to pump-prime the Carers Co-op network.

### Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity has achieved a strong funding position based upon the distinction between "core funding", funding for "special projects", and "private donations".

**Core Funding:** To run and continue to develop the main services of the project requires a funding of about £8,500 pa. This has been granted from local authority sources and (with a total grant of approximately £26,500 thus far). The project is secure in this respect through to October 2013 and probably has sufficient reserves to operate into the 2014/15 financial year without financial worries. We have been fortunate to receive a number of significant charitable donations from organisations, individuals, and companies totalling in the region of £7,000. However, the Trustees are concerned, in the general sense, that the local authorities are exceptionally reluctant to provide longer-term core funding to community projects such as this one despite the fact that such projects are directly supporting the mission of adult care services and enabling them to reduce their costs of service provision.

**Special Projects:** The project has invested in project infrastructure (e.g. improving the usability, facilities, and disability access of the premises that are used for our activities) and has provided funds to develop future new services (e.g. the "Carers Co-op"), and start research exploring barriers to early engagement and diagnosis. We have already reported in 2011/12 obtaining grants, awards, and funding from public and charitable sources for these projects.

**Private Donations:** To date, the project has not needed to set a high priority on fundraising. It has continued to receive a significant amount of unsolicited donations from individuals and local organisations in recognition of the value to the local community of the work of the project. Broadly, it is expected that a proportion of this money (£2,000) will be used for special events, activities and expenditures which are in addition to the main core services.

## Section F Other optional information

Additional information is available on the project's website at [www.the-debenham-project.org.uk](http://www.the-debenham-project.org.uk).

A description of the history and achievements of the project entitled "This is: The Debenham Project" can be found at <http://www.the-debenham-project.org.uk/downloads/leaflets/booklet.pdf>.

Additionally, the reader might like to access "Breaking the Mould" - <http://www.the-debenham-project.org.uk/downloads/articles/breakingthemould.pdf>.

The project's long term aims, and the concepts, ideas, and business model of "The Vision of Caring" can be found at: [http://www.the-debenham-project.org.uk/downloads/steeringdocs/A\\_Vision\\_of\\_Caring\\_rltse7.pdf](http://www.the-debenham-project.org.uk/downloads/steeringdocs/A_Vision_of_Caring_rltse7.pdf)

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

LYNDEN ASHBROOK JACKSON	ROGER WILLIAM GAYS COCKTON
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Position (eg Secretary,  
Chair, etc)

Chairman	SECRETARY
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Date

9th October 2013
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## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/ members of	THE DEBENHAM PROJECT		
On accounts for the year ended	31 MARCH 2013	Charity no (if any)	1133501
Set out on pages	One to Ten		
Respective responsibilities of trustees and examiner	<p>The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.</p> <p>It is my responsibility to:</p> <ul style="list-style-type: none"><li>• examine the accounts under section 145 of the Charities Act,</li><li>• to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and</li><li>• to state whether particular matters have come to my attention.</li></ul>		
Basis of independent examiner's statement	<p>My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.</p>		
Independent examiner's statement	<p>In connection with my examination, no matter has come to my attention (other than that disclosed below *)</p> <ol style="list-style-type: none"><li>1. which gives me reasonable cause to believe that in, any material respect, the requirements:<ul style="list-style-type: none"><li>• to keep accounting records in accordance with section 130 of the Charities Act; and</li><li>• to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or</li></ul></li><li>2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.</li></ol> <p>* Please delete the words in the brackets if they do not apply.</p>		
Signed:		Date:	26/4/13
Name:	C. R. EDGLEY		
Relevant professional qualification(s) or body (if any):	FCCA - Retired.		

Give here brief details of any items that the examiner wishes to disclose.

Nil

Address:

MODRES GREEN FARM
WETTINGSETT
SUFFOLK
IP14 5PX

**Section B**

**Disclosure**

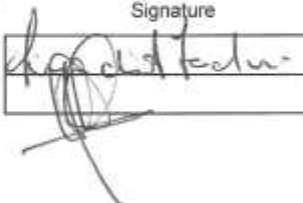
Only complete if the examiner needs to highlight material problems.

## Section B

## Balance sheet

	Note	Unrestricted funds £	Restricted income funds £	Endowment funds £	Total this year £	Total last reporting period £
		F01	F02	F03	F04	F05
<b>Fixed assets</b>						
Tangible assets	B01	-	-	-	-	-
	B02	-	-	-	-	-
Investments	B03	-	-	-	-	-
<b>Total fixed assets</b>	B04	-	-	-	-	-
<b>Current assets</b>						
Stock and work in progress	B05	-	-	-	-	-
Debtors (Note 6)	B06	173	-	-	173	146
(Short term) investments	B07	-	-	-	-	-
Cash at bank and in hand	B08	31,066	-	-	31,066	36,177
<b>Total current assets</b>	B09	31,239	-	-	31,239	36,323
Creditors: amounts falling due within one year (Note 7)	B10	3,461	-	-	3,461	1,781
<b>Net current assets/(liabilities)</b>	B11	27,778	-	-	27,778	34,542
<b>Total assets less current liabilities</b>	B12	27,778	-	-	27,778	34,542
Creditors: amounts falling due after one year (Note 7)	B13	-	-	-	-	-
Provisions for liabilities and charges	B14	-	-	-	-	-
<b>Net assets</b>	B15	27,778	-	-	27,778	34,542
<b>Funds of the Charity</b>						
Unrestricted funds	B16	21,808			21,808	29,790
	B17	-			-	-
Restricted income funds (Note 8)	B18		5,970		5,970	4,752
Endowment funds (Note 8)	B19			-	-	-
<b>Total funds</b>	B20	21,808	5,970	-	27,778	34,542

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	LINDEN A. JACKSON	30/10/13
	ROSE JACKSON	

**Note 1 Basis of preparation**

*This section should be completed by all charities.*

**1.1 Basis of accounting**

These accounts have been prepared on the basis of historic cost (except that investments are shown at market value) in accordance with:

- Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005);
- and with\* 

✓

 Accounting Standards;
- or 


 Financial Reporting Standards for Smaller Enterprises (FRSSE);
- and with the Charities Act.

## Note 2

## Accounting policies

*This standard list of accounting policies has been applied by the charity except for those deleted. Where a different or additional policy has been adopted then this is detailed in the box below.*

**INCOMING RESOURCES****Recognition of incoming resources**

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

**Incoming resources with related expenditure**

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.

**Grants and donations**

Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.

**Tax reclaims on donations and gifts**

Incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate.

**Contractual income and performance related grants**

This is only included in the SoFA once the related goods or services have been delivered.

**Gifts in kind**

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised.

Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity.

Gifts in kind for use by the charity are included in the SoFA as incoming resources when receivable.

**Donated services and facilities**

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

**Volunteer help**

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

**Investment income**

This is included in the accounts when receivable.

**Investment gains and losses**

This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

**EXPENDITURE AND LIABILITIES****Liability recognition**

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

**Governance costs**

Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.

**Grants with performance conditions**

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.

**Grants payable without performance conditions**

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity.

**Support Costs**

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

**ASSETS****Tangible fixed assets for use by charity**

These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or a reasonable value on receipt.

**Investments**

Investments quoted on a recognised stock exchange are valued at market value at the year end. Other investment assets are included at trustees' best estimate of market value.

**Stocks and work in progress**

These are valued at the lower of cost or market value.



<b>Section C</b>	<b>Notes to the accounts</b>	<b>(cont)</b>
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**Note 3                      Analysis of incoming resources**

*Incoming resources may be further analysed if this would help the reader of the accounts.*

		This year £	Last year £
<b>Voluntary income</b>	<b>Analysis</b>		
	Norfolk and Suffolk Dementia Alliance	16,000	17,000
	Suffolk Respite	2,000	-
	Donations with gift aid	692	585
	Ufford Park Tuesday Golf Club Donation	1,400	-
	Fit Club members contributions	634	-
	Other Donations	1,300	1,473
	<b>Total</b>	22,027	19,058
<b>Activities for generating funds</b>	Fund raising activities	323	-
	Gift Aid Received	337	183
		-	-
		-	-
	<b>Total</b>	660	183
<b>Investment income</b>	Bank interest	132	129
		-	-
		-	-
		-	-
	<b>Total</b>	132	129
<b>Incoming resources from charitable activities</b>		-	-
		-	-
		-	-
		-	-
	<b>Total</b>	-	-

<b>Section C</b>	<b>Notes to the accounts</b>	<b>(cont)</b>
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**Note 4 Analysis of resources expended**

Resources expended may be further analysed if this would help the reader of the accounts.

	Analysis	This year £	Last year £
Costs of generating voluntary income		-	
		-	
		-	
		-	-
	<b>Total</b>	-	-
Fundraising trading costs		-	-
		-	-
		-	-
		-	-
	<b>Total</b>	-	-
Investment management costs		-	-
		-	-
		-	-
	<b>Total</b>	-	-
Charitable activities	Telephone rental	524	240
	Printing and Stationery	766	1,012
	Activity equipment		32
	Computer software		-
	Insurances	1,717	1,675
	Postage	210	36
	Dove Cottage refurbishment expenditure	5,080	747
	Display stands		-
	Entertaining and refreshment expenses	370	-
	Travel expenses	828	430
	SAVO subscription	82	10
	Other	61	23
	Computer Equipment		1,974
	Project Management	237	518
	Info Cafe	567	409
	Fitness Club	1,310	538
	Activities		188
	Food 'n Friends		35
	Under recovery of Gift Aid		55
	Research Project	10,030	
	Carer's Coop		
	&Debenham on Call	7,799	
		-	-
	<b>Total</b>	29,582	7,921
Governance costs		-	-
		-	-
		-	-
	<b>Total</b>	-	-

<b>Section C</b>	<b>Notes to the accounts</b>	<b>(cont)</b>
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**Note 4 Support Costs**

*Please complete this note if the charity has analysed its expenses using activity categories and has support costs.*

Support cost type	Fundraising activity £	Charitable Activity £	Governance Activity £	Total Cost £
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Total	-	-	-	-

**Note 5 Details of certain items of expenditure**

**5.1 Trustee expenses**

*Please provide details of the amount of any payment or reimbursement of out-of-pocket expenses made to trustees or to third parties for expenses incurred by trustees. If no expenses were paid, please enter 'None' in the appropriate box(es).*

Number of trustees who were paid expenses

Nature of the expenses

Total amount paid

This year	Last year
2	2
Expenses associated with running the Trust	Expenses associated with running the Trust
£2,325.17	£1,736.83

**5.2 Fees for examination or audit of the accounts**

*Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner or auditor. If nothing was paid please enter NONE in the appropriate box(es).*

Independent examiner's or auditors' fees for reporting on the accounts

Other fees (for example: advice, consultancy, accountancy services) paid to the independent examiner or auditor

This year £	Last year £

**Section C**
**Notes to the accounts**
**(cont)**
**Note 6 Debtors and prepayments**

*Please complete this note if the charity has any debtors or prepayments.*

**Analysis of debtors**

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last period £
Trade debtors	-	-	-	-
Amounts due from subsidiary and associated undertakings	-	-	-	-
Other debtors	173.1	146.0	-	-
Prepayments and accrued income	-	-	-	-
<b>Total</b>	<b>173.1</b>	<b>146.0</b>	<b>-</b>	<b>-</b>

**Note 7 Creditors and accruals**

*Please complete this note if the charity has any creditors or accruals.*

**6.1 Analysis of creditors**

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last period £
Loans and overdrafts	-	-	-	-
Trade creditors	-	-	-	-
Amounts due to subsidiary and associated undertakings	-	-	-	-
Other creditors	3,461	1,781	-	-
Accruals and deferred income	-	-	-	-
<b>Total</b>	<b>3,461</b>	<b>1,781</b>	<b>-</b>	<b>-</b>

**6.2 Security over assets**

*If any loan, overdraft or other creditor holds a charge or other security over any assets of the charity please provide details.*

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**Section C** **Notes to the accounts** **(cont)**

**Note 8** **Endowment and restricted income funds**

*Please complete this section if the charity has any endowment or restricted income funds.*

**1.1 Funds held**

*Please give a brief description of any of the following type of funds held by the charity:*

- permanent endowment funds (PE);
- expendable endowment funds (EE); and
- restricted income funds, including special trusts, of the charity (R).

Fund Name	Type PE, EE or R	Purpose and Restrictions
Dove Cottage and Computer	R	Refurbishment of Dove Cottage and computer purchase
Norfolk and Suffolk Dementia Alliance	R	Research questionnaire into aspects of care, diagnosis etc of Dementia

**1.2 Movements of major funds**

*Please give details of the movements of the major funds summarised in the restricted and endowment columns of the Statement of Financial Activities.*

Fund names	Fund balances brought forward £	Incoming resources £	Outgoing resources £	Transfers £	Gains and losses £	Fund balances carried forward £
Dove Cottage Computer	4,752	-	(4,752)	-	-	0
Norfolk and Suffolk Dementia Alliance Research Project		16,000	(10,030)	-	-	5,970
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
<b>Total Funds</b>	<b>4,752</b>	<b>16,000</b>	<b>(14,782)</b>	<b>-</b>	<b>-</b>	<b>5,970</b>

**1.3 Transfers between funds**

*Please give details of any transfers between funds.*

From Fund (Name)	To Fund (Name)	Reason	Amount

**Note 9 Transactions with related parties**

*If the charity has any transactions with related parties (other than the trustee expenses explained in note 6) details of such transactions should be provided in this note. If there are no transactions to report, please enter "None" in the relevant boxes.*

**9.1 Remuneration and benefits**

*Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee or other related parties by the charity or any institution or company connected with it.*

Name of trustee or connected party	Legal authority (eg order, governing document)	Amounts paid or benefit value	
		This year £	Last year £

**9.2 Loans**

*Please give details of and amounts owing to or from the charity's trustees or other related parties by the charity at the year end.*

	Name of trustee or connected party	Legal authority	Amount owing	
			This year £	Last year £
Due to trustees and related parties				
Due from trustees and related parties				

**9.3 Other transaction(s) with trustees or related parties**

*Please give details of any transaction undertaken by (or on behalf of) the charity in which a trustee or related party has a material interest.*

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	This year £	Last year £





THE DEBENHAM PROJECT			Charity No (if any)	1133501	CC17a
Annual accounts for the period					
Period start date	01-Apr-12	To	Period end date	31-Mar-13	

## Section A Statement of financial activities

Recommended categories by activity	Details of own analysis	Note	Unrestricted funds £	Restricted income funds £	Endowment funds £	Total this year £	Total last reporting period £
			F01	F02	F03	F04	F05
<b>Incoming resources (Note 3)</b>							
Incoming resources from generated funds			-	-	-	-	-
Voluntary income		S01	2,000	16,000	-	18,000	19,058
Activities for generating funds		S02	4,026	-	-	4,026	-
Investment income		S03	132	-	-	132	129
Incoming resources from charitable activities		S04	323	-	-	323	-
Other incoming resources		S05	337	-	-	337	146
<b>Total incoming resources</b>		S06	6,818	16,000	-	22,818	19,334
<b>Resources expended (Notes 4-8)</b>							
Costs of Generating Funds			-	-	-	-	-
Costs of generating voluntary income		S07	-	-	-	-	-
Fundraising trading costs		S08	-	-	-	-	-
Investment management costs		S09	-	-	-	-	-
Charitable activities		S10	14,472	10,030	-	24,502	7,921
Governance costs		S11	-	-	-	-	-
Other resources expended		S12	328	4,752	-	5,080	-
<b>Total resources expended</b>		S13	14,800	14,782	-	29,582	7,921
<b>Net incoming/(outgoing) resources before transfers</b>		S14	(7,982)	1,218	-	(6,764)	11,413
<b>Gross transfers between funds</b>		S15	-	-	-	-	-
<b>Net incoming/(outgoing) resources before other recognised gains/(losses)</b>		S16	(7,982)	1,218	-	(6,764)	11,413
<b>Other recognised gains/(losses)</b>							
Gains and losses on revaluation of fixed assets for the charity's own use		S17	-	-	-	-	-
Gains and losses on investment assets		S18	-	-	-	-	-
<b>Net movement in funds</b>		S19	(7,982)	1,218	-	(6,764)	11,413
<b>Total funds brought forward</b>		S20	29,790	4,752	-	34,542	23,129
<b>Total funds carried forward</b>		S21	21,807	5,970	-	27,777	34,542